



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2019-02-01

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

<b>Order Number:</b> CMA 0212 0212 MAILMCHN18B	<b>Procurement Folder:</b> 424550
<b>Document Name:</b> CO#1: Statewide Contract for Mailing Machines	<b>Reason for Modification:</b>
<b>Document Description:</b> Statewide Contract for Mailing Machines	Change Order No. 1: Renewal of contract from 02/15/2019 to 02/14/2020. Effective Date 02/15/2019 Renewals Remaining: (2)
<b>Procurement Type:</b> Central Master Agreement	
<b>Buyer Name:</b> Mark A Atkins	
<b>Telephone:</b> (304) 558-2307	
<b>Email:</b> mark.a.atkins@wv.gov	
<b>Shipping Method:</b> Best Way	<b>Effective Start Date:</b> 2018-02-15
<b>Free on Board:</b> FOB Dest, Freight Prepaid	<b>Effective End Date:</b> 2020-02-14

VENDOR	DEPARTMENT CONTACT
<b>Vendor Customer Code:</b> 000000101263 PITNEY BOWES INC PO BOX 371896  PITTSBURGH PA 152507896  US <b>Vendor Contact Phone:</b> (999) 999-9999 <b>Extension:</b> <b>Discount Percentage:</b> 0.0000 <b>Discount Days:</b> 0	<b>Requestor Name:</b> Mark Atkins <b>Requestor Phone:</b> (304) 558-2307 <b>Requestor Email:</b> mark.a.atkins@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

<b>Total Order Amount</b>	<b>Open End</b>
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**AGENCY COPY**

<b>PURCHASING DIVISION AUTHORIZATION</b> <b>SIGNED BY:</b> <i>Tara Hyle</i> <b>DATE:</b> <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <b>SIGNED BY:</b> <i>[Signature]</i> <b>DATE:</b> <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ENCUMBRANCE CERTIFICATION</b> <b>SIGNED BY:</b> <i>[Signature]</i> <b>DATE:</b> <b>ELECTRONIC SIGNATURE ON FILE</b>
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**Extended Description:**

Change Order #01

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 02/15/2019 through 02/14/2020.

Renewals Remaining: (2)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44102100			EA	\$0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Pitney Bowes SendPro P1000

**Extended Description:**

See attached Exhibit A Pricing Page for pricing information.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44102100			EA	\$0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Pitney Bowes SendPro P2000

**Extended Description:**

See attached Exhibit A Pricing Page for pricing information.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44102100			EA	\$0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Pitney Bowes SendPro P3000

**Extended Description:**

See attached Exhibit A Pricing Page for pricing information.