



**MAILROOM EQUIPMENT, SUPPLIES &  
MAINTENANCE**

Led by the State of **Arizona**

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Master Agreement #: ADSPO16-169897, as amended

Contractor: **PITNEY BOWES INC.**

Participating Entity: **STATE OF ARIZONA**

The following products or services are included in this contract portfolio:

- *All products, services, and accessories listed on the Contractor page of the NASPO ValuePoint website.*

**Master Agreement Terms and Conditions:**

1. Scope: This addendum covers the NASPO ValuePoint Master Agreement for Mailroom Equipment, Supplies and Maintenance led by the State of Arizona for use by state agencies and other entities located in the Participating State *[or State Entity]* authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. Participation: The NASPO ValuePoint Master Agreement referenced above may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized by an individual state's statutes to use state/entity contracts are subject to the approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
3. Order of Precedence  
NASPO Master Price Agreement  
Arizona Special Terms and Conditions;  
Arizona Uniform Terms and Conditions  
NASPO Master Price Agreement Attachments, Addendums, Exhibits, (Equipment Leases, Purchase and Rental Agreements are authorized in accordance with the terms of NASPO Master Price Agreement number ADSPO16-169897)  
Offer Documents
4. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):



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Contractor

Name:	Art Adams, Director Government Contract Compliance
Address:	Pitney Bowes Inc. 3001 Summer Street, Stamford, CT 06926
Telephone:	(203) 351-7866
Fax:	(203) 460-3827
Email:	<a href="mailto:art.adams@pb.com">art.adams@pb.com</a>

Contractor – Government Sales Channel Director –West Region

<u>Name</u>	<u>Bill Walter, Director, Government Sales</u>
<u>Address</u>	<u>Pitney Bowes Inc. 3001 Summer Street, MSC 1C-305, Stamford, CT 06926</u>
<u>Telephone</u>	<u>480-206-2984</u>
<u>Fax</u>	<u>203-460-5758</u>
<u>E-mail</u>	<u><a href="mailto:Bill.walter@pb.com">Bill.walter@pb.com</a></u>

Lead State

<u>Name</u>	<u>Christopher Lacey, MBA</u>
<u>Address</u>	<u>Arizona DOA-SPO, 100 N. 15<sup>th</sup> Ave, Suite 201, Phoenix, AZ 85007</u>
<u>Telephone</u>	<u>602-542-7165</u>
<u>Fax</u>	<u>602-542-5508</u>
<u>E-mail</u>	<u><a href="mailto:Christopher.Lacey@azdoa.gov">Christopher.Lacey@azdoa.gov</a></u>



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Participating Entity

Name:	
Address:	
Telephone:	
Fax:	
Email:	

**5. MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT**

These modifications or additions apply only to actions and relationships within the Participating Entity.

Participating Entity must check one of the boxes below.

No changes to the terms and conditions of the Master Agreement are required.

The following changes are modifying or supplementing the Master Agreement terms and conditions.

5.1 Software: As applicable, software license terms and conditions shall be mutually agreed upon in writing by the purchasing entity's authorized individual and the Contractor.

5.2 All purchasing entities requiring the use of a Postage Meter will comply with all United States Postal Service regulations and meter terms and conditions applicable to the rental and use of postage meters supplied under ADSPO16-169897 listed in attachments "NASPO Postage Meter Rental Terms ADSPO16-00006328" as provided by the Contractor.

**5.3 Purchase Order Instructions:**

All orders under this PA are to be made out to and processed by Pitney Bowes and should contain the following (1) Mandatory Language "PO is subject to NASPO ValuePoint Master Agreement number ADSPO16-169897 " (2) Your Name, Address, Contact, & Phone-Number.

Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

**PARTICIPATING ADDENDUM**



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**5.4 Price Agreement Number:**

All purchase orders issued by Purchasing Entities within the jurisdiction of this Participating Addendum shall include the Participating State/Entity's contract number: ADSPO16-169897 and the Lead State price agreement number: ADSPO16-169897.

**5.5 Individual Customer:**

The NASPO Master Agreement shall be the governing terms and conditions together with any participating entities terms and conditions.

**5.6 Sales & Purchase Tax**

Sales & Purchase Tax will be charged, if required under your State Statute.

**5.7 Subcontractors:**

All Pitney Bowes contractors, subcontractors, Authorized Sales and Services Representatives authorized in the State of Arizona, as shown on the dedicated Pitney Bowes website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.

**6. ENTIRE AGREEMENT**


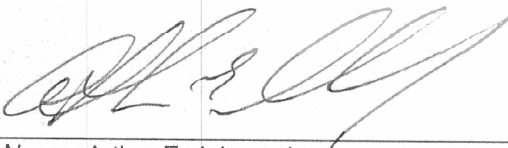
This Participating Addendum and the Master Price Agreement number ADSPO16-169897 (administered by the State of Arizona) together with its exhibits, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of the Master Price Agreement, together with its exhibits, shall not be added to or incorporated into this Addendum or the Price Agreement and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of the NASPO Value Point Master Agreement and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms within the Participating State/Entity.



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IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: <b>State of AZ</b>	Contractor: Pitney Bowes Inc.
Signature: 	Signature: 
Name: <b>Chris Lacey</b>	Name: Arthur E. Adams Jr.
Title: <b>Corp. Procurement</b>	Title: Director, Government Contract Compliance
Date: <b>8/31/17</b>	Date: <b>8/30/2017</b>

[Additional signatures may be added if required by the Participating Entity]

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Development Coordinator:	Ted Fosket
Telephone:	(907) 723-3360
Email:	<a href="mailto:tfosket@naspovaluepoint.org">tfosket@naspovaluepoint.org</a>

**[Please email fully executed PDF copy of this document to  
[PA@naspovaluepoint.org](mailto:PA@naspovaluepoint.org)  
to support documentation of participation and posting in appropriate data bases.]**