

# World-leading workspace scheduling solutions.



pitney bowes  
Business Partner



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# Introducing our solutions.

**Your workspace is an asset.**

**We help you make the right decision for your space, every time.**

Our integrated solutions work to improve productivity and space efficiency for leading organizations around the world. Our industry leading meeting room and workspace scheduling technology helps you to maximize your workspace and create a more productive and collaborative workplace experience for you and your business.

# Simplify your meeting room booking onto one scalable platform.

No matter where you're working or on what device, our meeting room booking software is the easiest way to bring your people together and make a success of your meetings. Manage your meeting rooms, visitors and services through one solution, and create a workspace that works harder for everyone.

- Simplify room booking with one central solution
- Book meeting rooms on-the-go with the mobile app
- Book in your Outlook calendar
- Get more out of your workspace with usage reporting

## Manage your space seamlessly with meeting room screens.



No more meeting room clashes or no-shows. With our beautifully designed touch screens outside your meeting rooms you can reduce friction as everyone can clearly see if the space is free or booked.

- Clear booking information with meeting details and availability lights
- Increase room availability and usage
- Instant booking directly from the screen
- Sleek design for your workspace

## Keep everyone on track with Wayfinder.

Our Wayfinder solution displays easy-to-read booking information and provides directions to visitors and meeting attendees.



# Enable flexible workspace people love with our desk booking software.

Our desk booking software enables you to manage desks and workspaces – all from one cloud-based system. With our pioneering solution, you can finally give your mobile workforce the flexibility to easily find a space suits their needs whenever they need to.

- Agile work that flows with multiple booking methods
- Workspace that works harder by making better use of space
- More choice, happier staff by giving employees more freedom and choice in their workplace
- Monitor and measure and make better, data-based planning decisions

## The simpler, clearer way to manage and reserve flexible workspace.



With simple touch-in, touch-out reservation functionality, our desk booking screens offer you a smarter and simpler way to manage your flexible workspace, helping everyone get the most out of their time in the office.

- Free or busy – at a glance with clear booking details
- Release unused space if users don't check in on the device
- Friction-free working with our desk booking software and mobile app

## Deliver the perfect welcome with our desk booking kiosk.

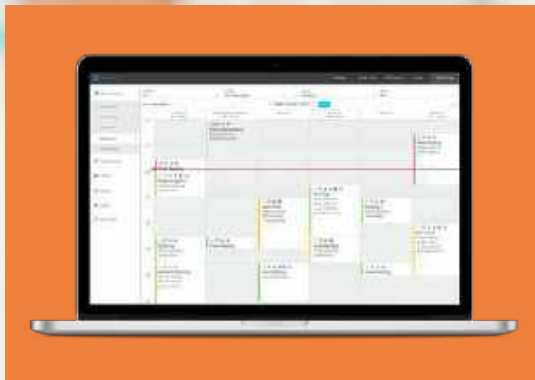
Bring a straightforward reservation experience to your workspace with our intuitive desk booking kiosk. With just a few taps, you can display free desks and locate colleagues – all on a clear floorplan.

Get to know:

# Meeting Room Booking Software.



Our meeting room booking software enables you to manage your rooms, visitors and services in one place, and create a workspace that works harder for everyone. It's easy-to-use, and as it's hosted in the Cloud, it's globally scalable.



# Remove the friction and complexity of meeting room scheduling.

Our software is designed to help optimize your meeting room space, reduce admin time and introduce smarter booking processes into your workplace. By enabling you to schedule and manage meeting rooms, visitors, hospitality, services and video conferencing in one system, everyone and every meeting room can work together seamlessly.

## Key Benefits.

### **Simplify booking with one central solution**

Effortlessly manage meeting room reservations and services in one central system in the Cloud. And if the meeting changes, everything updates in one swift process, saving time and effort.

### **Book meeting rooms on-the-go**

No more walking around the building in search of a space. Instantly book, amend or cancel a meeting room booking on your mobile.

### **Book in your Outlook calendar**

With our Microsoft Outlook add-in, you can book meeting rooms, invite attendees, order catering and create video conferences easily from within your calendar.

### **Get more out of your workspace**

Our software provides detailed reporting on resource usage, enabling you to make better decisions about your space and manage costs more effectively.





## Key Features.

### Reservation processes

Set up rooms in three different ways: self-serve, where users can directly book the room; managed, where users can request a specific room; and blind-managed, where users can make a request for a room.

### Booking grid

The booking grid shows the status of the room, bookings, and the schedule of any associated services, such as catering so you can keep everything in view.

### Create, swap, extend, end...

Easily create new bookings, move rooms, extend an overrunning meeting, or swap bookings, making sure everyone is in the right space as things change.

### Work across locations and time zones

Our Advanced Grid enables you to get a view across locations and time zones; ideal for the management of video conferences.

### Mobile app

Our mobile app for iOS and Android lets you quickly search for rooms, and start, end, or extend your bookings.

### Visitor management

Streamline meeting invites, organize visitor passes and notify a host of an arrival with the visitor module.

### Vendor management

Manage your catering and resource requests directly from Condeco, knowing you have the right notice period, cost codes and available stock levels implemented into the system.

### Microsoft Outlook integration

Integrate Microsoft Outlook to book rooms, services, visitors and video conferencing in just a few clicks. Everything you need for your meeting, available right in your existing Outlook calendar.

### Office 365 exchange room sync

Synchronize your Exchange meeting room calendar with our software for ultimate familiarity and ease.

### Exchange room finder add-in

Room Finder for Outlook enables you to quickly find available rooms in Exchange and invite them to your appointment in Outlook, the room booking is then synced back to our software.

### Video integration

Simplify the booking of video conferences across multiple locations and time zones by integrating video with meeting room booking into one smooth process.

### Reporting

Get detailed insight into the room and resource usage, and user activity, so you can make more informed decisions about how best to organize your meeting rooms.





# Meeting Room Screens.

No more meeting room clashes or no-shows. With our beautifully designed touch screens outside your meeting rooms you can reduce friction as everyone can clearly see if the space is free or booked. It means it's the end of meeting room clashes, giving your workforce visibility of room availability and the freedom to easily book a room right when they need to.

# A perfect addition to a smarter workspace.

Our meeting room screens clearly show the meeting title, the host's name, the start time and duration of any bookings, eliminating conflict and confusion. Every user can see upcoming meetings for the rest of the day and highlights available times if they need to book something.

The room status is visible from a distance and uses LED color lights to display if it's free, in use or booked (green, amber and red). The screens are seamlessly connected to our meeting room booking software, ensuring a consistent view availability and bookings across your entire workspace and helping work to flow.

## Key Benefits.

### Clear booking information

Bright LED lights show the room's occupancy status even from a distance. With the reservation details clearly displayed on the room, there's no more argument about who booked what.

### Increase room availability

Free up unused meeting rooms in an instant if users don't turn up and check-in, removing those annoying ghost bookings and increasing room availability.

### Instant booking

Book a room directly from the screen, check in to your meeting, or release a room for others to use, all with a tap of your RFID-enabled access card.

### Sleek design for your workspace

Our exceptionally designed, crystal-clear 10.1" touch screens are an elegant addition to your meeting rooms. The interface can be branded in a few simple steps.





## Key Features.

### Visible meeting information

Detailed meeting information displayed directly outside the room on a high-resolution touch screen.

### 180° status lights

Red, amber and green LED lights with 180° visibility enable you to see if the room is available, booked or occupied, even from a distance.

### RFID access card reader

The built-in card reader supports a wide range of RFID access cards. To complete a booking, or to check in, just tap your card on the device.

### Book

See availability of the room across the day and easily book by selecting available times.

### Check-in

Ask the meeting host to check-in upon arrival. Condeco can automatically cancel bookings that have not been checked into, freeing up the room for others to use.

### End or extend

Need a bit more time in the room? Extend your booking on the screen. Finished early? Use the touch screen to end the meeting, releasing the room for others to book.

### Manage and monitor

All your screens can be managed from a cloud-based dashboard that includes usage statistics, device health monitoring with remote restart and automatic software updates.

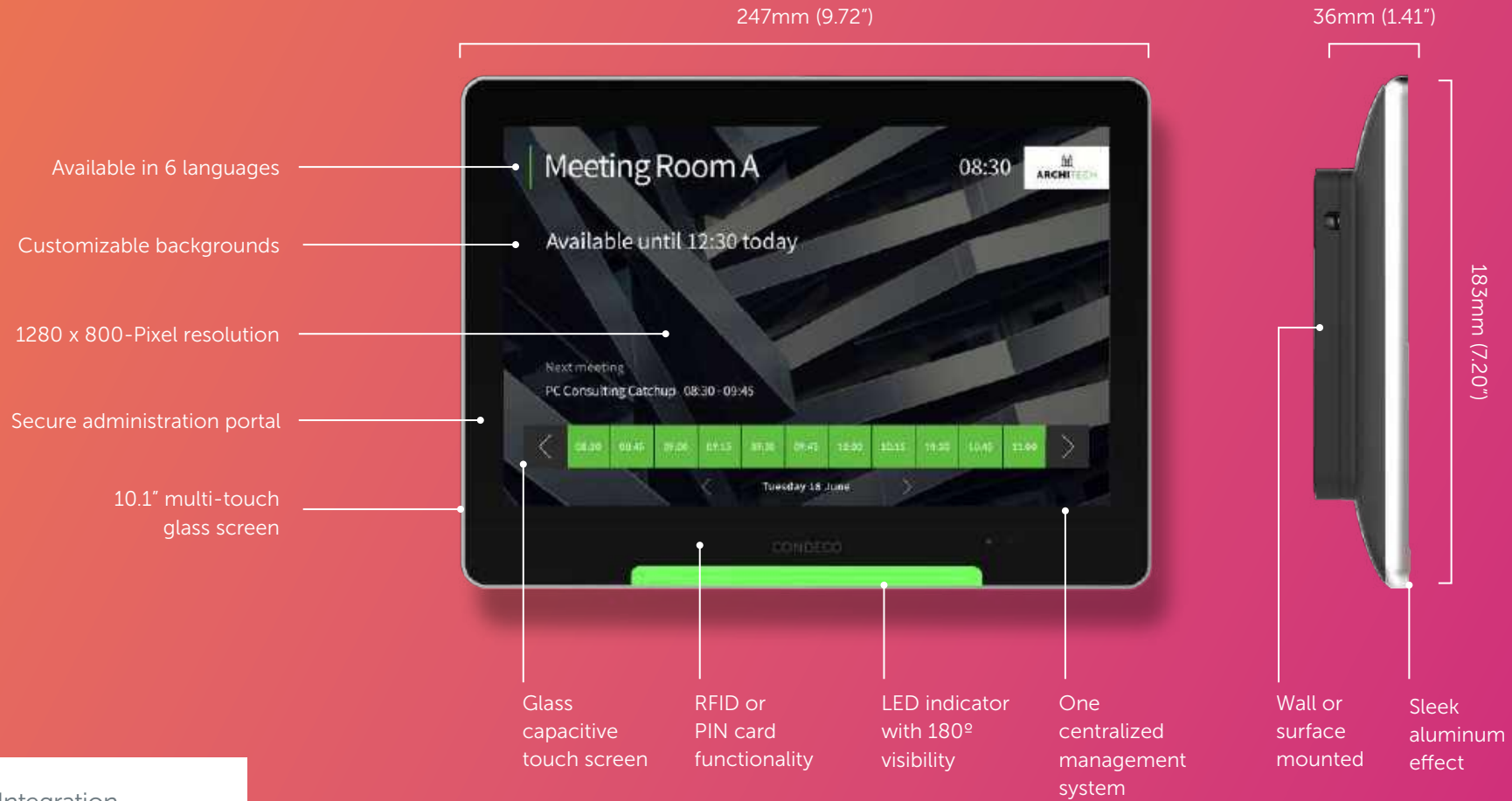
### Customizable screen themes

Give your screens a unique look, apply a theme to a single screen, a group of screens, or your entire office – all in a matter of seconds.

### Reports on room usage

Each screen gathers essential meeting data, enabling you to gain insight into how the room is being used and who turns up for their meetings.





Integration

Exchange Suite

# Connect screen manager.

Manage your workspace from one, central place.

No matter if you have 10 or 1000 screens, your devices can be conveniently managed in from a central dashboard in the Cloud.

## Key features.

### Screen Themes

Give your screens a unique look with screen themes. Apply to one or multiple screens, or to your entire office – whether it's for an event, a client visit or added professionalism.

### Screen Health Checks

Screens regularly report a health status helping your in-house and remote administrators manage screens remotely.

### Device activation

Easily activate your screens with a few simple steps. Set up all major settings in the cloud from the convenience of your desk, and simply activate the device with a secure, time-limited activation code.

### Energy saving

Don't waste power outside business hours. Easily define on what days and at what times you'd like a group of screens to go to standby mode.



Meeting Room	Meeting Title	Participants	Time
Meeting Room 1	Strategy Meeting	Wanda Smith	11:30 - 12:00
Meeting Room 2	Project Planning	Oliver Edwards	12:00 - 12:30
Meeting Room 3	Creative Brainstorm	Jack Moore	12:00 - 12:30
Meeting Room 4	Available until 12:00 today		
Meeting Room 5	Sales Update	Paul Gray	13:00 - 13:30
Meeting Room 6	Project Kick-Off	Debbie White	14:00 - 15:00

Welcome to Condeco, find your meeting room.



# Enhance with Meeting Room Wayfinder.

Our Wayfinder solution displays easy-to-read booking information and provides directions to visitors and meeting attendees.



# Keep everyone on track with Wayfinder.

Improve your workspace experience with visible meeting room information and directions in hallways and reception areas. Using your choice of hardware, Wayfinder displays an easy-to-read directory listing of meetings, including the host's name and meeting time. It then provides room directions to your visitors and meeting attendees, so everyone knows where they're going, and your meeting can start effortlessly on time.

## Key Benefits.

### Give clear directions

Wayfinder can be configured to show the details of current and upcoming meetings, the room name, room status and directions, for any selection of rooms in your building.

### Show room availability

It can clearly show which rooms are free and which ones are busy, helping everyone to quickly find the right room for their meeting from a central point, such as a reception area.

### Configure to your needs

Tailor it to your business aesthetic and needs by changing the display, layout and features.

### Create multiple displays

Allow system administrators to create multiple displays using the 'profiles' feature, and create as many sets of rooms, on as many displays and in as many locations as you desire. Each profile has a unique URL, which can be used to display the Wayfinder page across your screens or compatible Smart TV.

### Match your brand

For added professionalism, the Wayfinder screen can also be branded to suit your organization or complement your office interiors.



**Get to know:**

# Desk Booking Software.

Our desk booking software enables you to manage flexible and activity-based workspaces anywhere in your organization. The result means people can find a space that meets their needs instantly.





# Create an agile workplace and get more out of your real estate.

The user-friendly application is available on the web, on mobile, desk booking screens and kiosks throughout your building and is designed to keep your workforce and office flowing. Plus, as our solution is scalable, it can support the changing needs of your business; whether you're a single department in just one building, or you've grown into a global enterprise, we can make your space work harder for you.

## Key Benefits.

### **Agile work that flows**

Give your employees more choice in the workplace by enabling them to reserve a workspace that meets their needs – on their mobile, on the web, on kiosks or digital desk screens.

### **Workspace that works harder**

With fewer fixed workstations you can make better use of space: drive space efficiency savings or improve the overall experience by offering more shared space.

### **More choice, happier staff**

Increase satisfaction by giving employees more freedom and choice in their workplace, enabling access to a wider variety of spaces that better match different activities.

### **Monitor and measure**

Make better, data-based planning decisions with comprehensive reports; enabling you to monitor the usage of your workspace and use the data to drive continuous improvement.



## Key Features.

### Search and reservation

Find and book a workspace on the web, on your mobile or via desk booking screens and kiosks. Search for specific workspace features and get a visual overview of available spaces on a floorplan.

### Check-in and bump

If colleagues haven't checked in within the pre-set time limit, desks will be auto-released so others can use the space.

### Access control

Set up different neighborhoods, and easily control access to different zones, allowing users to only view and book areas that they have access to.

### Workspace types and attributes

Create fixed, flexible and bookable workspaces and create attributes to enable people to find exactly what they need.

### Reservation rules

Set up different groups with different reservation rules, for example, touch-down spaces that can only be reserved on the day versus desks that can be reserved in advance.

### Find a colleague

With our search function, it's easy to locate co-workers in the building to collaborate.

### Mobile app

Our desk booking app is available on both iOS and Android, so your workforce has the power to quickly make, amend and cancel bookings on-the-go. You can also use it to locate colleagues.

### Reporting

Comprehensive reporting enables better and more effective resource management to make for a more efficient workspace.





# Enhance with Desk Booking Screens.

Enhance your flexible workspace with our intuitive desk booking screens for desks. They offer simple touch-in, touch-out reservation functionality and provide an intuitive solution to finding and reserving workspaces.

# The simpler, clearer way to manage and reserve flexible workspace.

Our desk booking screens provide an intuitive solution to finding and reserving workspaces. They are designed to keep the workspace flowing and your workforce productive.

Each screen comes with a ring LED status light, which clearly indicates if a space is busy or available. The built-in RFID access card reader makes it simple to touch-in and touch-out for each booking. From desks to breakout areas, the screens can be mounted across your office to create a simple user experience for your flexible workspace that meets everyone's needs.

## Key Benefits.

### Free or busy – at a glance

The super-clear 3" touchscreen shows who is working in a space and for how long. It means no one starts the day off on the wrong foot and can get straight to work as soon as they arrive at their booked workspace.

### Release unused space

If users don't check in on the device, the desk can be released for others to book, helping you reduce space wasted on bookings where no one turns up.

### Friction-free working

The screen works effortlessly with our desk booking software and mobile app, creating an effortless experience.







## Key Features.

### Touch to book

The screen has a simple and straightforward user experience that has virtually no learning curve. Just touch in and out with your RFID enabled access card.

### Free or busy – at a glance

A clearly visible ring LED status light makes finding and booking an available desk quick and easy. Plus, the 3" touchscreen shows who is working there, and for how long so there's never any confusion.

### Use the unused space

If users don't check in on the device, the desk can be released for others to book, helping you reduce space wasted on bookings where no one turns up.

### Frictionless flexibility

The screen works seamlessly with our desk booking software and mobile app, creating an effortless experience for your flexible workspace.

### Simple touch in, touch out

Simply touch the screen with your RFID access card to make or start a booking and touch out when you leave.

### Highly visible ring LED lights

Easily see which spaces are available (green), awaiting check-in (amber), or booked (red) with visible LED status lights.

### Color LCD touch screen

A high-resolution touch screen supplies excellent visibility from a wide viewing angle, showing the desk number and the name of the person who has booked the space.

### Versatile mounting options

Desk edge, wall or desk partition – the desk screen has three flexible mounting options to support a range of workspaces, such as desks, cubicles or offices.

### Easy deployment

Each screen is powered using a provided USB-C cable and programmed via a mobile app in a few simple steps.

### Manage and monitor

All your screens can be managed from a cloud-based dashboard that includes usage statistics, device health monitoring with remote restart and automatic software updates.





# Enhance with Desk Booking Kiosk.

Enable flexible workspace reservation with the desk booking kiosk. It works seamlessly with Condeco desk booking to bring a straightforward workspace reservation experience to your lobby space.





# Set people off on the right foot, every time.

The desk booking kiosk shows where you've booked your desk, available desks or where to locate colleagues – all on a clear floorplan. Placed in lobby areas or floor entrances, they create not only a smart and effective desk booking solution, but also a reassuring welcome.

## Reservation at your fingertips

Our desk booking kiosk gives you quick access to desk reservations, check-in and management of your reservations, all with a touch of your access pass.

## Touch in with your RFID access card

Quick access is critical in high-turnover spaces. That's why through a built-in card reader, users can easily identify themselves with their standard RFID access card just by tapping their card.

## Same Day Bookings

Using an easy-to-follow floor plan, search for available desks and make same day bookings.

## Find a Colleague

With Find a Colleague, you can easily locate your co-workers in the building. Simply search for a person and we show you where that person sits and any available spaces near your colleague. Book a workspace nearby with just one tap.

## Desk Booking Management

Clearly see all of your bookings for the week ahead, check the location of your booked workspace and delete bookings that are no longer required – all from our desk booking kiosk.



# Hardware Technical Specifications.



Technical specification:

# Meeting Room Screens.



The Meeting Room Screen has a sleek design with an aluminium effect frame and a high-resolution touch panel. The screen shows meeting room details, availability and enables users to make, start, extend and end bookings on the device. Multi-coloured LED light with 180° visibility helps users easily identify available rooms from a distance.

The device comes standard with a built-in RFID card reader and PIN access. This allows users to easily identify themselves and book straight from the screen. Users can be asked to start their meetings on the screen which automatically frees up the room if the meeting hasn't started within a predetermined time frame. This helps to reduce no-shows and optimize the use of your real estate.

## Multi-RFID reader supports high and low frequency cards

Supported cards (other formats available on request):

- ISO14443A
- ISO14443B
- ISO15693
- ISO18000-3
- Mifare Classic 1K
- Mifare Classic 4K
- Mifare Classic 8K
- MIFARE Ultralight
- MIFARE Ultralight C
- MIFARE Plus
- MIFARE DESFire EV1
- HID Corporate 1000 format
- HID 202x/203X iCLASS PROX
- HID 1431 Mifare
- HID 1326 PROXCARD II

## Condeco Meeting Room Screen

<b>Screen</b>	<ul style="list-style-type: none"> <li>• 10.1" 24 bit LCD display</li> <li>• 1280 x 800 screen resolution</li> <li>• Built-in projected capacitive multi-touch screen</li> <li>• Aluminium effect finish</li> </ul>
<b>Processor</b>	<ul style="list-style-type: none"> <li>• Dual core ARM A9 1GHz Processor</li> <li>• 1 GByte 64 bit DDR3</li> <li>• 8 GByte NAND Flash memory</li> </ul>
<b>Operating system</b>	<ul style="list-style-type: none"> <li>• Android</li> <li>• Custom Android build running on SE Linux</li> </ul>
<b>Mounting</b>	Surface mount option – glass/wall
<b>Server connectivity</b>	Automated firmware updates
<b>Security</b>	<ul style="list-style-type: none"> <li>• Custom locked down Android build running on SE Linux</li> <li>• Regular over the air software and firmware updates</li> <li>• No access to the operating system via the touch screen</li> </ul>
<b>Network</b>	<ul style="list-style-type: none"> <li>• Ethernet 10/100/1000</li> <li>• Wi-Fi (2.4GHz)</li> </ul>
<b>Power</b>	<ul style="list-style-type: none"> <li>• PoE (Power over Ethernet)</li> <li>• Power adaptor (to be supplied separately) for non PoE installations</li> <li>• Peak power consumption: 9.6 Watts / 9600 milliwatts</li> <li>• Average power consumption: 7.2 Watts / 7200 milliwatts</li> <li>• Power button to shut down or restart from back of the unit</li> </ul>
<b>Additional</b>	Tri-colour LED room status indicator with 180° LED light visibility

Technical specification:

## Desk Booking Screens.



Working with Condeco Desk Booking Software, the compact screen comes packed with smart features, and can be fixed in multiple ways to desks and touch down spaces; enabling you to easily create a flexible workspace, whilst maintaining a simple user experience. Ring LED lights and color displays make it an easy way to find available desks; users are able to book spaces instantly via the touch screen or by swiping an RFID card.

The screen collects valuable booking and utilization data that can be reported on. These reports are run in real-time and allow your organization to make informed decisions about how best to manage the office space.

### Technical facts:

- 640 x 360mm LCD capacitive touch display
- RFID card reader
- Ring LED light availability indicator
- Desk edge, divider or surface mounted
- 5V external USB-C power supply
- 2.4 and 5GHz WiFi network connectivity
- Android 8.1 operating system
- iMX series 7 processor with 16GB storage



Technical specification:

## Desk Booking Kiosk.



The Condeco desk booking kiosk requires standard 240v power and comes with a power adaptor.

Connectivity is provided via Ethernet cable and the unit supports both DHCP and static IP address configuration.

The unit must be able to resolve the host address for the Condeco web application. This is as standard on port 80 (HTTP) or port 443 (HTTPS). Further network connectivity is not required.

<b>Color:</b>	White
<b>LCD Size:</b>	21.5" Full HD 1920 x 1080
<b>Dimension:</b>	542mm (w) x 382mm (d) x 63mm (h)
<b>Weight:</b>	7.2kg (excluding floor stand) 30.2kg (including floor stand)
<b>Special Features:</b>	RFID card reading capabilities

RFID reader that supports a wide range of RFID cards, based on 125KHz and 13.5MHz frequencies. The RFID readers are designed in accordance with ISO14443A, ISO14443B and ISO18000-3 and support most cards from the following vendor ranges:

- HID Prox
- HID iClass
- Mifare
- Desfire

### PPC-2129: 21.5" Intel® Celeron® SoC Processor J1900 Fanless Plastic Chassis Touch Panel PC

<b>System Processor</b>	Intel® Celeron® J1900 4-Core 2.0GHz processor
<b>System Chipset</b>	Intel® Valleyview SoC
<b>System Memory</b>	1 x 204-Pin DDR3L 1066MHz SO-DIMM up to 8GB 204-Pin DDR3L 1600MHz SO-DIMM Processor J1900 only support 1333 MHz
<b>I/O Chip</b>	EC ITE IT8528E
<b>Watchdog Timer</b>	H/W Reset, 1 sec. ~ 65535 sec. and 1 sec./step
<b>H/W Status Monitor</b>	Monitoring System Temperature, Voltage and FAN Status with Auto Throttling Control
<b>Display Type</b>	Full HD
<b>Resolution</b>	2560 x 1080 @ 60Hz
<b>Pixel Pitch</b>	0.248mm (H) x 0.248mm (V)
<b>Luminance</b>	250cd/m <sup>2</sup>
<b>Contrast Ratio</b>	1000
<b>Viewing Angle</b>	80 (U), 80 (D), 85 (L), 85 (R)
<b>Response Time</b>	5 ms
<b>Backlight</b>	LED
<b>Touch Type</b>	5-wire Resistive
<b>Touch Light Transmission</b>	80%
<b>Power Adaptor</b>	In: 100 ~ 240 Vac/ 50~60Hz Out: 12V @ 5A
<b>Operating Temperature</b>	0 ~ 40°C (32 ~ 104°F)



We're the global leader in workspace scheduling technology. We make it easy to find and book space to meet up and work together. We provide workspace scheduling software to over 1,000 of the world's biggest brands, integrating meeting room and workspace reservation solutions that help remove friction in the workplace and free businesses and their people up to get the most out of their working day.

# Liberate your workspace.

